

Saturday, November 12, 2011



Glenn Birch
7420 George. St. N.
Peterborough, ON
K9J 4R8

Dear Parent/Guardian:

Re: Marta Birch

The purpose of this letter is to report a pattern of irregular attendance. **Marta** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Marta needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Marta's** attendance.

Absences

Absences on a course-by-course basis are shown below.

MFM2P1-01 Number of Absences: 12

SNC2D1-01 Number of Absences: 10

AWI2O1-01 Number of Absences: 7

AVI2O8-01 Number of Absences: 4

1AMG2O13O1-01 Number of Absences: 1

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Marta** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Marta's** attendance record, please discuss this matter with **Marta** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

Steven Brown
Brian Allan
Cyndi Walling
Gordon Jones
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Brad Topping
Wallace Barnes
Raymond Albert

Saturday, November 12, 2011



Brennan Brown
7274 Browns Line
Peterborough, ON
K9H 4B8

Dear Parent/Guardian:

Re: Jenny Brown

The purpose of this letter is to report a pattern of irregular attendance. **Jenny** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Jenny needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Jenny's** attendance.

Absences

Absences on a course-by-course basis are shown below.

AWI2O1-01 Number of Absences: 19

1RCR.S1.P2-2X Number of Absences: 13

CHV2O9-01 Number of Absences: 7

1ADA1O12O1-01 Number of Absences: 6

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Jenny** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Jenny's** attendance record, please discuss this matter with **Jenny** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

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Saturday, November 12, 2011



Jim Cameron
9138 Daleview Ave.
Peterborough, ON
K9J 5P7

Dear Parent/Guardian:

Re: Marvin Cameron

The purpose of this letter is to report a pattern of irregular attendance. **Marvin** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Marvin needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Marvin's** attendance.

Absences

Absences on a course-by-course basis are shown below.

TGJ2O8-03 Number of Absences: 12

CHC2D1-02 Number of Absences: 11

GLC2O5-01 Number of Absences: 8

ADA2O8-01 Number of Absences: 6

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Marvin's** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Marvin's** attendance record, please discuss this matter with **Marvin** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
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Saturday, November 12, 2011

Glenn Campbell
4657 Hazeldean Ave.

Dear Parent/Guardian:

Re: Bob Campbell

The purpose of this letter is to report a pattern of irregular attendance. **Bob** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Bob needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Bob's** attendance.

Absences

Absences on a course-by-course basis are shown below.

MF2P1-01 Number of Absences: 15

CHC2P1-01 Number of Absences: 13

TCJ2O1-01 Number of Absences: 13

1AMG2O13O1-02 Number of Absences: 10

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Bob's** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Bob's** attendance record, please discuss this matter with **Bob** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC



Principal
Richard Sumner

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Alicia Smith

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Raymond Albert

Saturday, November 12, 2011



Antoine Collins
5429 Hazeldean Ave.
Peterborough, ON
K9J 4R8

Dear Parent/Guardian:

Re: Agatha Collins

The purpose of this letter is to report a pattern of irregular attendance. **Agatha** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Agatha needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Agatha's** attendance.

Absences

Absences on a course-by-course basis are shown below.

TGJ2O8-03 Number of Absences: 14

SNC1P1-01 Number of Absences: 11

ADA2O8-01 Number of Absences: 9

CHC2P1-01 Number of Absences: 8

CHC2D1-02 Number of Absences: 2

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Agatha** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Agatha's** attendance record, please discuss this matter with **Agatha** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
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Saturday, November 12, 2011



Steve Connelly
3110 Lovesick Lane
Peterborough, ON
K9H 6A9

Dear Parent/Guardian:

Re: Joe Connelly

The purpose of this letter is to report a pattern of irregular attendance. **Joe** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Joe needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Joe's** attendance.

Absences

Absences on a course-by-course basis are shown below.

TCJ1O1-01 Number of Absences: 28

CHV2O9-01 Number of Absences: 17

1RCR.S1.P2-2X Number of Absences: 14

ENG2L1-01 Number of Absences: 11

MAT2L1-01 Number of Absences: 1

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Joe** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Joe's** attendance record, please discuss this matter with **Joe** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

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Saturday, November 12, 2011



Daniel Connelly
4886 Aylmer St. N.
Peterborough, ON
K9H 1Z2

Dear Parent/Guardian:

Re: Sherylynn Connelly

The purpose of this letter is to report a pattern of irregular attendance. **Sherylynn** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Sherylynn needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Sherylynn's** attendance.

Absences

Absences on a course-by-course basis are shown below.

CHV2O9-01 Number of Absences: 23

MAT2L1-03 Number of Absences: 14

ENG2L1-01 Number of Absences: 13

SVN3E1-03 Number of Absences: 9

STUDY-X4 Number of Absences: 4

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Sherylynn** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Sherylynn's** attendance record, please discuss this matter with **Sherylynn** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

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Saturday, November 12, 2011



Tiny Cook
6296 Homewood Ave.
Peterborough, ON
K9H 5A3

Dear Parent/Guardian:

Re: Daniel Cook

The purpose of this letter is to report a pattern of irregular attendance. **Daniel** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Daniel needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Daniel's** attendance.

Absences

Absences on a course-by-course basis are shown below.

AVI101-01 Number of Absences: 12

1GLEGLS101-01 Number of Absences: 6

TCJ101-01 Number of Absences: 3

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Daniel** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Daniel's** attendance record, please discuss this matter with **Daniel** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
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Saturday, November 12, 2011

Wally Cooper
7833 Windy Lane

Dear Parent/Guardian:

Re: Mike Cooper

The purpose of this letter is to report a pattern of irregular attendance. **Mike** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Mike needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Mike's** attendance.

Absences

Absences on a course-by-course basis are shown below.

1GLEGLS1O1-01 Number of Absences: 18

MAT1L1-01 Number of Absences: 17

PPL1OB-01 Number of Absences: 13

TCJ1O1-01 Number of Absences: 13

TEJ1O1-01 Number of Absences: 2

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Mike** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Mike's** attendance record, please discuss this matter with **Mike** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC



Principal
Richard Sumner

Vice-Principal
Alicia Smith

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Raymond Albert

Saturday, November 12, 2011



Blake DuFrane
8862 Maiden Lane
Peterborough, ON
K9H 5M7

Dear Parent/Guardian:

Re: Glenn DuFrane

The purpose of this letter is to report a pattern of irregular attendance. **Glenn** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Glenn needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Glenn's** attendance.

Absences

Absences on a course-by-course basis are shown below.

CHV2O5-02 Number of Absences: 16

MAT2L1-03 Number of Absences: 12

AWA1O1-01 Number of Absences: 7

1ADA1O12O1-01 Number of Absences: 5

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Glenn** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Glenn's** attendance record, please discuss this matter with **Glenn** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

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Saturday, November 12, 2011



Marvin Goldsworthy
3856 Windy Lane
Peterborough, ON
K9J 1A8

Dear Parent/Guardian:

Re: Lois Goldsworthy

The purpose of this letter is to report a pattern of irregular attendance. **Lois** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Lois needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Lois's** attendance.

Absences

Absences on a course-by-course basis are shown below.

SNC1P1-01 Number of Absences: 14

AWA1O1-01 Number of Absences: 11

HIF1O1-01 Number of Absences: 11

MFM1P1-01 Number of Absences: 11

AVI1O1-01 Number of Absences: 1

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Lois** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Lois's** attendance record, please discuss this matter with **Lois** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
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Raymond Albert

Saturday, November 12, 2011



Aaron Heinmiller
2534 RR #16
Ennismore, ON
K0L 1T0

Dear Parent/Guardian:

Re: Fernanda Heinmiller

The purpose of this letter is to report a pattern of irregular attendance. **Fernanda** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Fernanda needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Fernanda's** attendance.

Absences

Absences on a course-by-course basis are shown below.

PPL2OG-02 Number of Absences: 30

MAT1L1-01 Number of Absences: 24

CHV2O9-01 Number of Absences: 11

HIF1O1-01 Number of Absences: 9

STUDY-X4 Number of Absences: 1

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Fernanda** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Fernanda's** attendance record, please discuss this matter with **Fernanda** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

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Saturday, November 12, 2011



Cameron Horton
2794 Browns Line
Peterborough, ON
K9J 2S6

Dear Parent/Guardian:

Re: Steve Horton

The purpose of this letter is to report a pattern of irregular attendance. **Steve** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Steve needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Steve's** attendance.

Absences

Absences on a course-by-course basis are shown below.

AWA1O1-01 Number of Absences: 35

PPL2OB-02 Number of Absences: 34

CHV2O5-02 Number of Absences: 32

1ADA1O12O1-01 Number of Absences: 31

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Steve** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Steve's** attendance record, please discuss this matter with **Steve** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
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Saturday, November 12, 2011



Pete Howran
2838 Morrow St.
Peterborough, ON
K9H 2K7

Dear Parent/Guardian:

Re: Bernice Howran

The purpose of this letter is to report a pattern of irregular attendance. **Bernice** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Bernice needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Bernice's** attendance.

Absences

Absences on a course-by-course basis are shown below.

SNC2D1-01 Number of Absences: 13

AWI2O1-01 Number of Absences: 11

MFM2P1-01 Number of Absences: 6

AVI2O8-01 Number of Absences: 5

MPM2D1-01 Number of Absences: 5

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Bernice** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Bernice's** attendance record, please discuss this matter with **Bernice** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

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Saturday, November 12, 2011

Steve Little
2541 Edinburgh St.

Dear Parent/Guardian:

Re: Wndy Little

The purpose of this letter is to report a pattern of irregular attendance. **Wndy** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Wndy needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Wndy's** attendance.

Absences

Absences on a course-by-course basis are shown below.

FSF1P1-01 Number of Absences: 12

1ADA1O12O1-01 Number of Absences: 10

PPL1OG-01 Number of Absences: 10

CGC1P1-01 Number of Absences: 8

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Wndy** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Wndy's** attendance record, please discuss this matter with **Wndy** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC



Principal
Richard Sumner

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Raymond Albert

Saturday, November 12, 2011



Doug Mahoney
5738 Sherbrooke St.
Ennismore, ON
K0L 1T0

Dear Parent/Guardian:

Re: Patricia Mahoney

The purpose of this letter is to report a pattern of irregular attendance. **Patricia** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Patricia needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Patricia's** attendance.

Absences

Absences on a course-by-course basis are shown below.

TGJ2O8-03 Number of Absences: 14

CHC2D1-02 Number of Absences: 13

AVI2O8-01 Number of Absences: 12

AWI2O1-01 Number of Absences: 12

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Patricia** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Patricia's** attendance record, please discuss this matter with **Patricia** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

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Saturday, November 12, 2011



Johnny Maltby
662 3rd Line
Peterborough, ON
K9J 2K4

Dear Parent/Guardian:

Re: Fernanda Maltby

The purpose of this letter is to report a pattern of irregular attendance. **Fernanda** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Fernanda needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Fernanda's** attendance.

Absences

Absences on a course-by-course basis are shown below.

1AMI1O11O92O1 Number of Absences: 12

1GLEGLS1O1-01 Number of Absences: 10

CGC1P1-01 Number of Absences: 10

PPL1OG-01 Number of Absences: 10

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Fernanda** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Fernanda's** attendance record, please discuss this matter with **Fernanda** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

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Jack Mitchell
1778 Edinburgh St.
Peterborough, ON
K9H 5A3

Dear Parent/Guardian:

Re: Tammy Mitchell

The purpose of this letter is to report a pattern of irregular attendance. **Tammy** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Tammy needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Tammy's** attendance.

Absences

Absences on a course-by-course basis are shown below.

CHV2O9-01 Number of Absences: 15

AWI2O1-01 Number of Absences: 14

1RCR.S1.P2-2X Number of Absences: 6

CHC2P1-01 Number of Absences: 5

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Tammy** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Tammy's** attendance record, please discuss this matter with **Tammy** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

Steven Brown
Brian Allan
Cyndi Walling
Gordon Jones
Rosemary Black
Angela Wilson
Brad Topping
Wallace Barnes
Raymond Albert

Saturday, November 12, 2011



Larry Mitchell
3557 Orpington Rd.
Peterborough, ON
K9J 5Z3

Dear Parent/Guardian:

Re: Tristan Mitchell

The purpose of this letter is to report a pattern of irregular attendance. **Tristan** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Tristan needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Tristan's** attendance.

Absences

Absences on a course-by-course basis are shown below.

1GLEGLS1O1-01 Number of Absences: 32

1ADA1O12O1-01 Number of Absences: 31

PPL1OB-01 Number of Absences: 31

CGC1P9-01 Number of Absences: 16

ENG1L1-01 Number of Absences: 14

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Tristan** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Tristan's** attendance record, please discuss this matter with **Tristan** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

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Chairperson
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Raymond Albert

Saturday, November 12, 2011



Joshua Nesterenko
5902 Browns Line
Peterborough, ON
K9H 3J1

Dear Parent/Guardian:

Re: Cathy Nesterenko

The purpose of this letter is to report a pattern of irregular attendance. **Cathy** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Cathy needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Cathy's** attendance.

Absences

Absences on a course-by-course basis are shown below.

CHC2D1-02 Number of Absences: 28

TCJ2O1-01 Number of Absences: 20

1ENG2D12D6-01 Number of Absences: 19

1RCR.S1.P2-2X Number of Absences: 16

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Cathy** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Cathy's** attendance record, please discuss this matter with **Cathy** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

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Raymond Albert

Saturday, November 12, 2011

Jimmy O'Donoghue
53 Montgomery St.

Dear Parent/Guardian:

Re: Rhonda O'Donoghue

The purpose of this letter is to report a pattern of irregular attendance. **Rhonda** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Rhonda needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Rhonda's** attendance.

Absences

Absences on a course-by-course basis are shown below.

CHC2D1-01 Number of Absences: 12

SNC2D1-01 Number of Absences: 9

TCJ2O1-01 Number of Absences: 9

MPM2D1-01 Number of Absences: 7

MFM2P1-01 Number of Absences: 2

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Rhonda** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Rhonda's** attendance record, please discuss this matter with **Rhonda** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC



Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

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Raymond Albert

Saturday, November 12, 2011



Tristan Phelan
6440 Hazeldean Ave.
Peterborough, ON
K9H 3M8

Dear Parent/Guardian:

Re: Rennie Phelan

The purpose of this letter is to report a pattern of irregular attendance. **Rennie** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Rennie needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Rennie's** attendance.

Absences

Absences on a course-by-course basis are shown below.

FSF1P1-01 Number of Absences: 33
CGC1P1-01 Number of Absences: 29
HIF1O1-01 Number of Absences: 27
PPL1OG-01 Number of Absences: 26

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Rennie** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Rennie's** attendance record, please discuss this matter with **Rennie** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

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Raymond Albert

Saturday, November 12, 2011



Steve Smith
689 Maiden Lane
Peterborough, ON
K9J 3S3

Dear Parent/Guardian:

Re: Kathleen Smith

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

Steven Brown
Brian Allan
Cyndi Walling
Gordon Jones
Rosemary Black
Angela Wilson
Brad Topping
Wallace Barnes
Raymond Albert

The purpose of this letter is to report a pattern of irregular attendance. **Kathleen** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Kathleen needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Kathleen's** attendance.

Absences

Absences on a course-by-course basis are shown below.

MFM2P1-01 Number of Absences: 25

1GLEGLS1O1-02 Number of Absences: 12

SNC2P1-01 Number of Absences: 11

TCJ1O1-01 Number of Absences: 11

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Kathleen** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Kathleen's** attendance record, please discuss this matter with **Kathleen** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Saturday, November 12, 2011



Raj Stevens
3034 RR #16
Fraserville, ON
K0L 1V0

Dear Parent/Guardian:

Re: Isaac Stevens

The purpose of this letter is to report a pattern of irregular attendance. **Isaac** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Isaac needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Isaac's** attendance.

Absences

Absences on a course-by-course basis are shown below.

ALC1O8-01 Number of Absences: 16

CGC1D1-03 Number of Absences: 16

ENG1D8-02 Number of Absences: 16

FSF1P1-01 Number of Absences: 16

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Isaac** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Isaac's** attendance record, please discuss this matter with **Isaac** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

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Wallace Barnes
Raymond Albert

Saturday, November 12, 2011



Gary Vitarelli
8195 Maple St.
Peterborough, ON
K9H 2T7

Dear Parent/Guardian:

Re: Rennie Vitarelli

The purpose of this letter is to report a pattern of irregular attendance. **Rennie** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Rennie needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Rennie's** attendance.

Absences

Absences on a course-by-course basis are shown below.

CHV2O9-01 Number of Absences: 15

CHC2P1-01 Number of Absences: 12

PPL2OG-02 Number of Absences: 11

MFM1P1-01 Number of Absences: 6

MAT2L1-03 Number of Absences: 5

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Rennie** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Rennie's** attendance record, please discuss this matter with **Rennie** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

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Vice-chairperson

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Raymond Albert

Saturday, November 12, 2011



Willy Wildman
5517 Weller St.
Peterborough, ON
K9H 2X7

Dear Parent/Guardian:

Re: Lily Wildman

The purpose of this letter is to report a pattern of irregular attendance. **Lily** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Lily needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Lily's** attendance.

Absences

Absences on a course-by-course basis are shown below.

1ADA1O12O1-01 Number of Absences: 18

CHV2O9-01 Number of Absences: 15

MFM1P1-01 Number of Absences: 12

PPL2OG-02 Number of Absences: 10

MAT1L1-01 Number of Absences: 5

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Lily** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Lily's** attendance record, please discuss this matter with **Lily** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

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Raymond Albert

Saturday, November 12, 2011



Wally Woods-Fellows
9378 Weller St.
Peterborough, ON
K9J 4R4

Dear Parent/Guardian:

Re: Bernice Woods-Fellows

The purpose of this letter is to report a pattern of irregular attendance. **Bernice** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on her academic progress.

Bernice needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Bernice's** attendance.

Absences

Absences on a course-by-course basis are shown below.

AVI1O1-01 Number of Absences: 16
CGC1P9-01 Number of Absences: 16
HIF1O1-01 Number of Absences: 16
1GLEGLS1O1-01 Number of Absences: 15
ENG1L1-01 Number of Absences: 14

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Bernice** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Bernice's** attendance record, please discuss this matter with **Bernice** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

Trustee
Chairperson
Mary Brown

Joseph Toms
Vice-chairperson

Steven Brown
Brian Allan
Cyndi Walling
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Wallace Barnes
Raymond Albert

Saturday, November 12, 2011



Dave Woods-Fellows
1586 Water St.
Peterborough, ON
K9H 5R9

Dear Parent/Guardian:

Re: Terry Woods-Fellows

The purpose of this letter is to report a pattern of irregular attendance. **Terry** has missed several days of school, the details of which are indicated below. We are concerned that continued absences will have a negative impact on his academic progress.

Terry needs to understand the expectations of attending school punctually, every day and while in school, putting forth the best effort possible. We understand that there may be circumstances that make it difficult for students to attend school regularly. We would like to discuss options with you that may be of assistance in improving **Terry's** attendance.

Absences

Absences on a course-by-course basis are shown below.

SVN3E1-03 Number of Absences: 17

PPL2OB-02 Number of Absences: 12

1AMG2O13O1-01 Number of Absences: 11

MEL3E1-01 Number of Absences: 11

Actions Recommended

1) Please contact the school at your earliest convenience at 729-798-1234 x205 and advise us of the reasons for **Terry** current attendance record. Note that if the absences are due to medical reasons, a physician's note is required.

2) If it is appropriate, given the circumstances surrounding **Terry's** attendance record, please discuss this matter with **Terry** as soon as possible to find ways to improve attendance.

Sincerely

John Smith
Vice Principal
Sample High School

pc: O.S.R., SBC

Principal
Richard Sumner

Vice-Principal
Alicia Smith

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Chairperson
Mary Brown

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